UDDINGSTON GRAMMAR SCHOOL

VIRTUTE CRESCAM

COMPASSION | AMBITION | RESPECT | EQUITY | SUCCESS

BE PREPARED
DO YOUR BEST

YOUR GUIDE TO PRELIMS 2026

KNOW THE RULES | KNOW YOUR ROOM | BE READY

1 BEFORE YOUR PRELIMS

Check your timetable
Check the date and start time of every prelim.

Check your room
Double-check where you need to report and how you will get there.

Arrive on time
Be at least 10 minutes before your exam starts.

If you are unsure
Speak to your teacher, Pupil Support staff or your Year Head in advance.

2 WHAT YOU CAN BRING

- Black or blue ink pens
- Pencils and erasers
- Other equipment required for your subject (e.g. ruler, protractor)
- Your Scottish Candidate Number (SCN) card, if required
- A calculator or dictionary only when permitted for that particular exam. Check with your teacher beforehand.

3 WHAT IS NOT ALLOWED

- **Mobile phones** (even if switched off)
- **Watches of any kind** (including smartwatches)
- Meta glasses, smart glasses or other wearable technology
- AirPods, earbuds, headphones or other electronic devices
- Notes, books, extra paper or unauthorised information
- Pencil cases (including clear pencil cases)
- Calculators or dictionaries when they are not permitted

TIME IN THE EXAM ROOM

There will be clocks in all exam rooms so you can check the time throughout your exam. You do not need to bring a watch.

FOCUS
PLAN
ACHIEVE

4 NEED HELP OR HAVE A CONCERN?

If you have a question, are worried about an exam, or think you may need support:

- Speak to your subject teacher.
- Speak to Pupil Support staff.
- Speak to your Year Head.

Do not wait until the day of the exam to raise an issue if you can speak to someone beforehand.

5 IF YOU ARE UNWELL ON THE DAY

If you are unwell and unable to attend a prelim, your **parent or carer** must telephone the school in the morning to report your absence.

Please do not simply miss your exam without contacting the school.

6 DURING THE EXAM

- Listen carefully to the invigilator and follow all instructions.
- Check that you have the correct subject and level on your question paper.
- Read the instructions carefully before starting.
- Raise your hand if you need help or something is wrong.
- If you feel unwell during the exam, tell the invigilator immediately.
- Do not communicate with other pupils or share equipment.
- Stay in the exam room until you are permitted to leave.

YOUR PRELIM CHECKLIST

- [ ] I know my exam dates and start times.
- [ ] I know my room.
- [ ] I know what equipment is allowed.
- [ ] I know that watches and smart glasses are not permitted.
- [ ] I know who to speak to if I have a concern.
- [ ] I am prepared and ready.

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SUCCESS